

Sister City Committee
Minutes of Meeting
June 18, 2024

Public Comment

The Town's Public Comment Period shall be reserved for those citizens that have signed up to address a Board or Committee, at least twenty-four (24) hours in advance of the meeting, pursuant to the Town's Public Comment Policy. Speakers are limited to three (3) minutes. Additional comments may be submitted in writing.

1. Call the Meeting to Order

Gerry called the meeting to order at 5:30 p.m. The following were present:

Gerry Short
Marc Michaelson
Amy Wise
Barbara Ibarra
Shelby Sallee
Mary Ann Rogers
Fran Dunne

Not Present:

Melody Villalobos
Jonathan Wright

2. Approval of June 4, 2024 Minutes

Bobbie made a motion to approve the minutes as written. The motion was seconded by Mary Ann and passed unanimously.

3. Zama Communications

- Zama is requesting that the chaperones attend school both days. The committee discussed options. Marc will ask Zama to attend 1 day rather than 2 days. Marc will also ask for more information about what their expectations are when attending school.

- Zama has requested microphones for TCAT presentations. Marc has researched options. Marc will send Casey the information for her to order
- Marc made a motion to spend up to \$125.00 on microphones. The motion was seconded by Amy and passed unanimously.
- Zama requested that our photo release be updated so it can be used for Smyrna and Zama. Casey has made that change.
- Zama has requested that 1 Smyrna student speak at the Welcome Ceremony and 1 student to speak at the Farewell Ceremony.

4. Sub Committee Report

Gifts/T-shirts- Both Mayor to Mayor and City to City gift have been chosen and they are currently being worked on. Shelby presented bag options. After discussion the committee ask Shelby to order.

- Fran made a motion to purchase bags up to \$6.00 per bag plus set up fee, with 100 bags being purchased. The motion was seconded by Amy and passed unanimously.

Farewell/Welcome Ceremonies- None

Budget-Casey presented current spent is \$6,815.00

Training- The committee discussed items for training. Fran will update the agenda

Public relations- WGNS requested 1-5 photos to post

Records-None

Planning- The committee discussed updates to the itinerary. Shelby will update

- ❖ Fran received a quote from the Boys and Girls club for their bus for August 1st, 5th and 6th for a total of \$594.47.
- ❖ Fran made a motion to spend \$594.47 on busses from the Boys and Girls club. The motion was seconded by Amy and passed unanimously.

Pairing- Fran discussed options for pairings. There are some allergies to take into consideration

6. Unfinished Business

- Pool party-Mary Ann gave an update. The committee discussed food options
- Amy and Mary Ann interview Cash Fineis. Both recommended him for the program. Fran made a motion to accept Cash Fineis into the program. The motion was seconded by Bobbie and passed unanimously.
- Mary Ann and Shelby interviewed Greysen Hughley. The committee discussed and opted to invite her to the upcoming pool party to see if she would be interested.

7. New Business

- None

8. Other

- Casey will be out of town for the July 16th meeting so the committee asked to move it to Monday, July 15th.

9. Adjournment

With no further business before the committee, a motion was made to adjourn by Fran and seconded by Bobbie at 8:03 p.m.