

Sister City Committee
Minutes of Meeting
June 4, 2024

1. Call the Meeting to Order

Gerry called the meeting to order at 5:30 p.m. The following were present:

Gerry Short
Marc Michaelson
Amy Wise
Barbara Ibarra
Shelby Sallee
Mary Ann Rogers
Fran Dunne
Jonathan Wright

Not Present:

Melody Villalobos

2. Approval of May 7, 2024 Minutes

Amy made a motion to approve the minutes as written. The motion was seconded by Bobbie and passed unanimously.

3. Financial Status

The monthly reconciliation for May 2024 was reviewed with a balance of \$106,072.43

4. Zama Communications

- Marc received the proposed farewell ceremony agenda
- Zama students would like to play a card game with the Smyrna students at the farewell ceremony, Marc explained
- Zama has requested that one of the Smyrna students speak at the farewell ceremony

- Zama has requested 4 laptops for TCAT presentation. Those will be provided by committee members

5. Sub Committee Report

Gifts/T-shirts- Marc has sent Zama tshirt sizes for the Smyrna students and committee members. Amy has confirmed that pens will be purchased from the Sam Davis Home, and will work with Casey to complete that. Shelby spoke with the Nesting Project about bag. She will come back with a recommendation at the next meeting for purchase.

Farewell/Welcome Ceremonies- Mary Ann has requested count two weeks prior to both events

Budget-None

Training- Fran has received 2017 information from Casey.

Public relations- Bobbie received the revised press release. Heather has requested a quote from Mayor Reed, Councilmember Short and Marc Michaelson.

Records-None

Planning- The committee discussed the itinerary and changes that should be made. Shelby will update the spreadsheet with the new information. The committee discussed purchasing water and snacks for the visit.

- ❖ The committee discussed the purchase of 45 tickets for the aquariums. Bobbie will get Casey the information needed and she will purchase the tickets
- ❖ The committee agreed to purchase the \$15 food voucher for the Nashville Sounds baseball game. Casey will purchase 45 game tickets and food vouchers.
- ❖ Fran is waiting on a quote from the Boys and Girls Club for 8/5
- ❖ The committee discussed having a pool party for the students prior to the visit. Mary Ann will reach out to set up a date.
- ❖ The committee divided up dates. Each committee member will be responsible for overseeing their date.

➤ 7/31-Mary Ann

- 8/1 Melody
- 8/2 Bobbie
- 8/5 Jonathan
- 8/6 Marc
- 8/7 Fran
- 8/8 Gerry/Casey
- 8/9 Amy
- 8/10 Shelby

6. Unfinished Business

- Marc requested the paperwork that the Town has requested that the Zama students/parents sign. Casey will provide that to Marc
- Marc and Bobbie discussed the principal of RSMS that they previously met with about his daughter joining the program. They would like to offer her the opportunity to join without the commitment of travel with the hopes that the parents become more open to the idea in the future. The committee discussed and agreed to that offer. Marc will reach out.
- The committee discussed the 2 new applications they have received. Mary Ann has set an interview date with Greysen Hughly and Amy will reach out to Cash Fineis to set up an interview.

7. New Business

- None

8. Other

- Fran spoke to Kedric Rutz and he has agreed to take pictures during the visit

9. Adjournment

With no further business before the committee, a motion was made to adjourn by Fran and seconded by Bobbie at 7:10 p.m.