

Sister City Committee
Minutes of Meeting
May 7, 2024

1. Call the Meeting to Order

Gerry called the meeting to order at 5:30 p.m. The following were present:

Marc Michaelson

Gerry Short

Amy Wise

Barbara Ibarra

Melody Villalobos

*Shelby Sallee

Jonathan Wright

*Mary Ann Rogers

Fran Dunne

*Joined meeting after attending a recruitment event

Amanda Cantrell joined the meeting to discuss how she could support the committee

Not Present:

Barbara Ibarra

2. Approval of April 16, 2024 Minutes

Fran made a motion to approve the minutes as written. The motion was seconded by Amy and passed unanimously.

3. Zama Communications

- Zama had a student drop out of the program so they will be sending 14 students
- Marc reviewed the zoom meeting with Zama and their request
- Zama plans to make their Nashville itinerary in May with their tour company
- Zama has requested 2 virtual meetings during their visit

4. Sub Committee Report

Gifts/T-shirts- Amy has all student t-shirt sizes. She will collect the committee sizes. She reviewed options for bags and gifts. The committee discussed. She asked Casey to see if different Town departments would donate items for the bags.

Farewell/Welcome Ceremonies- Mary Ann and Amy will meet with the Event Center staff on May 15th to discuss options for both events

Budget-None

Training- None. Fran will take over the training

Public relations-Casey review Bobbie's public relations review from her meeting with Heather Kent. The committee discussed which event they felt were most important to invite Consulate General. Casey will send Marc the picture release that needs to be signed by both Smyrna and Zama students

Records-None

Planning- The committee discussed the itinerary. Melody will update with changes. Casey review options for Sounds game and Chattanooga Aquarium. The committee would like to proceed with the purchase of aquarium tickets. They would like information on food packages for Sounds game before moving forward. Marc will check with Taylor Farms for date options for tour.

Fran made a motion to purchase Chattanooga Aquarium/IMAX tickets, 45 @ 42.95 each. The motion was seconded by Amy and passed unanimously. Casey will take this to the subcommittee for approval

5. Unfinished Business

None

6. New Business

- Marc asked that a pairing committee be added to the sub committee report starting next meeting. Fran, Shelby and Mary Ann will be on this committee

- Marc and Bobbie met with the principal of Rock Springs Middle School who is interested in getting involved with the program and has a daughter that is interested in applying.
- Zama has requested that 2 chaperones stay at Marc's house during the visit. The committee discussed and thought that was not the best option. Marc will give Zama two other options.

7. Other

8. Adjournment

With no further business before the committee, a motion was made to adjourn by Amy and seconded by Fran at 7:23 p.m.